



**Minutes of
Airport Authority Meeting**
10 December, 2018
6:00PM

Attendees:

Dr. Randall Peters(C)
Mr. Larry Johnson
Cmr. Truman Tinsley

Mr. Brett Lavender (VC)
Mr. Louis Thacker

Cmr. Bart Miller
Cmr. Raymond Ray

Also in Attendance:

Ms. Stephannie Windham (Authority Legal Counsel)
Mr. Kenny Smith (City Manager)
Mr. Ray Lightner (Griffin Daily News)
Mr. Lew Walker (GDOT Project Manager)

Mr. Brent Bracewell (Croy Consulting)
Mr. William Wilson (County Manager)
Mr. Bob Stapleton (NGSRA Project Manager)
Mr. Robert Mohl (Airport Director)

- I. Call to Order:** At 6:00 PM, with a quorum present, the Chairman, called the meeting to order.
- II. Adopt Minutes:** Cmr. Truman Tinsley motioned to accept the minutes of the Authority meeting held on the 12th of November, 2018. Mr. Larry Johnson Tinsley seconded. The minutes were approved (7-0).
- III. Audience Comments:** Mr. William Wilson (County Manager, Spalding County) introduced Ms. Michelle Irizarry the newly selected Assistant County Manager for Spalding County.
- IV. Report of Committees:**
- a. **Budget & Finance:** – No Report At This Time
 - b. **Legal & Insurance:** – No Report At This Time
 - c. **Personnel:** – No Report At This Time
 - d. **Property & Assets:** – No Report At This Time
 - e. **Marketing:** – No Report At This Time
 - f. **Policies & Procedures:** – No Report At This Time
 - g. **Executive Committee:** – No Report At This Time
- V. Old Business:**
- a. **Project Manager, Construction NGSRA, Monthly Report – Bob Stapleton**
Project Manager Bob Stapleton provided synopsis of the activities regarding the development of the replacement airport. Mr. Stapleton provided a project tracker summary detailing the different tasks that are underway (see attached).
- 1. **Consider for Approval Project Expenditures.** Mr. Stapleton presented project expenditures that he has reviewed and recommends approval (see attached list). Mr. Brett Lavender motioned to approve as presented. Mr. Larry Johnson seconded. The motion was approved (7-0).
 - 2. **Consider for Approval Task Order 6, Amendment 1:** Mr. Stapleton presented overview of amendment 1 to Task Order 6 that he has reviewed and recommends approval (see attached). Mr. Brett Lavender motioned to approve as presented. Cmr. Truman Tinsley seconded. The motion was approved (7-0).
 - 3. **Croy NGSRA Schedule Update:** Mr. Brent Bracewell of Croy Engineering provided synopsis of project activities of the past 30 days (see attached).

Old Business continued...

- b. **Airport Improvement Project Update (AIP XX), 6A2 – AD:** AD submitted for approval “Task Order 8” for the design work associated with the repair & refurbishment of 6A2 NAVAIDS as well as the design for current airfield restriping & marking. The task order has been reviewed and approved by GDOT. Mr. Brett Lavender motioned to approve as presented. Cmr. Truman Tinsley seconded. The motion was approved (7-0).

VI. New Business:

- a. **Budget Amendment – FY19 Budget Transfer of Funds, - AD:** AD submitted for consideration to approve a budget transfer of \$7,772.25 from the Airport Reserve Account into 6A2’s FY 19 Budget “Professional Services” account. This will cover expenses as related to invoice 18503 (see attached) regarding Croy’s efforts to complete the FAA required items for airport property release, specifically 8 acres of the Airport Fairgrounds for sale to the Kiwanis Club. Cmr. Raymond Ray motioned to approve as presented. Mr. Brett Lavender seconded. The motion was approved (7-0).

- VII. **Airport Director’s Report:** AD provided an End of Month Summary for month ending 30 November 2018 (see attached).

- VIII. **Authority Board Member Comments:** None

- IX. **Next Airport Authority Board Meeting:** **14 January, 2018**
6PM
One Griffin Center

- X. **Adjournment:** At 6:26 PM, The Chair declared the meeting adjourned.

Respectfully Submitted:

Cmr. David Brock
Secretary / Treasurer,
Griffin-Spalding Airport Authority

Cc:
Griffin-Spalding Airport Authority
Kenny Smith, City Manager
William Wilson, County Manager